TEMPORARY STORAGE OF ANC 3B FILES AND EQUIPMENT

Whereas ANC 3B has had a separate office in the Guy Mason Recreation Center at 3600 Calvert Street, N.W., for several years;

Whereas ANC 3B has kept its files and equipment in this office;

Whereas the Guy Mason Recreation Center is undergoing substantial renovation and all offices and other spaces must be cleared and the contents removed; and

Whereas the recreation center will be closed for the renovation work between June 5th, 2010 and approximately March 31, 2011;

Therefore, be it resolved that ANC 3B files including petty cash and related files, the ANC 3B checkbook, and related financial files, will be distributed among the commissioners and stored at their private residences during the period of renovations, and

Be it resolved that the ANC 3B printer will be kept and used by Commissioner Cohen in his residence solely for documentation related to his duties as ANC 3B treasurer and SMD 3B-05 commissioner; and

Be it resolved that any unutilized equipment will be donated to a suitable charity.

Commission Action:

[ ] Approved  [ ] Disapproved

Vote of Commissioners: _____ in favor with _____ opposed.

___________________________________              __________________
Melissa J. Lane, Chair     Date

___________________________________       __________________
Kathleen W. Fiorillo, Secretary   Date